

SECTION 7: PORTFOLIO FOR LEADERSHIP, EXTENSION, SERVICE, & INNOVATION

Candidates can use this section to document the impact of their leadership, service activities, instructional programs, professional activities or applied/translational research activities. This section is for work such as major education programs or activities that demonstrate position effectiveness. While the Portfolio is *optional in career and tenure track reviews*, it is ***required in continuing status reviews*** to demonstrate position effectiveness. Candidates may consider [The University's Inclusive View of Scholarship](#) and service for examples of activities and methods of documentation for impact, innovation and effectiveness.

Supplementary documentation is for departmental reviews and only includes information for the time period in current rank at the University of Arizona, up to 10 years. Please note supplementary items are not automatically forwarded to college/university committees. *Candidates may request that the department head or committee chair send the Portfolio to independent external reviewers.*

- Leadership activities in any area of work, evidence of impact, effectiveness, or new programs associated with this activity.
- Administrative leaders with high workloads in administrative service can document their impact and effectiveness in their academic department, unit or college.
- Candidates with significant impact and effectiveness in service activities may provide descriptions, evaluations, or examples of work.
- Candidates can document collaborations with business and community partners, tech transfer and commercialization activities, and other forms of innovations in translational research highlighted in the inclusive view of scholarship.
- Examples of new technology, websites, apps, or other forms of tech transfer may be included here.
- Development of new materials may also be included such as courses, on-line materials, guides, instructional guides, binding guides, assessment reports, and documentation of use and impact of materials (access, cost, etc.)
- Exhibits, companion pieces, or companion guides may also be included here.